



East Hampshire District Council

Penns Place, Petersfield Hampshire GU31 4EX Telephone 01730 266551 www.easthants.gov.uk

Havant Borough Council

Public Service Plaza, Civic Centre Road Havant, Hampshire PO9 2AX Telephone 023 9247 4174 www.havant.gov.uk

JOINT HUMAN RESOURCES COMMITTEE (HBC) AGENDA

Membership: Councillor Carter (Chairman)

Councillor Mrs Blackett (Vice-Chairman)

Councillors (EHDC) Councillors (HBC)

Noble, Onslow, Saunders and Thomas Buckley, Hart, Patrick, Satchwell and

Shimbart

Meeting: Joint Human Resources Committee

Date: Wednesday 21 October 2015

Time: 4.00 pm

Venue: Hollybank Room, Public Service Plaza, Civic Centre Road,

Havant, Hants PO9 2AX

The business to be transacted is set out below:

Jo Barden-Hernandez Solicitor to the Council

13 October 2015

Contact Officer: Mark Gregory (HBC)/James Harris (EHDC) 023 92446232/01730 234098

Email: mark.gregory@havant.gov.uk/James.harris@easthants.gov.uk

Page

PART 1 (Items open for public attendance)

1 Apologies for Absence

To receive apologies for absence.

- 2 Chairman's Announcements
- 3 Minutes

To confirm the minutes of the meeting held on 3 June 2015

4	Councillor Development Strategy	1 - 44
5	Councillor Competency Framework	45 - 84
6	Shared Parental Leave	85 - 96
7	Induction and Probation	97 - 112

GENERAL INFORMATION

IF YOU WOULD LIKE A VERSION OF THIS AGENDA, OR ANY OF ITS REPORTS, IN LARGE PRINT, BRAILLE, AUDIO OR IN ANOTHER LANGUAGE PLEASE CONTACT DEMOCRATIC SERVICES ON 023 9244 6231

Internet

This agenda and its accompanying reports can also be found on the Havant Borough Council website: www.havant.gov.uk

Public Attendance and Participation

Members of the public are welcome to attend the Public Service Plaza and observe the meetings. Many of the Council's meetings allow the public to make deputations on matters included in the agenda. Rules govern this procedure and for further information please get in touch with the contact officer for this agenda.

Disabled Access

The Public Service Plaza has full access and facilities for the disabled.

Emergency Procedure

Please ensure that you are familiar with the location of all emergency exits which are clearly marked. In the unlikely event of an emergency an alarm will sound.

PLEASE EVACUATE THE BUILDING IMMEDIATELY.

DO NOT RE-ENTER THE BUILDING UNTIL AUTHORISED TO DO SO

No Smoking Policy

The Public Service Plaza operates a strict No Smoking policy in all of its offices, corridors, meeting rooms and toilets.

Parking

Pay and display car parking is available in the Leisure Centre car park opposite the Plaza.

